

A Regular Meeting of the Council of the Rural Municipality of Leask No. 464 held in Municipal Council Chambers at 231 1st Avenue South, Leask, Sask., on July 15, 2026, with a quorum being present was called to order by the Reeve at 8:58 a.m.

Present – Reeve Gordon Stieb, Acting Administrator Erin Robertson, Superintendent of Public Works (SPW) Jayson Smith and the following Councillors for their respective divisions:

Division No. 1	Brian Watier	Division No. 2	Daniel Twa
Division No. 3	Lorraine Fajt	Division No. 4	Joan Sanfleben
Division No. 5	Ron Haworth	Division No. 6	Dwayne Brad

Delegations: None

318/26 Brad

Additions to Agenda That Council agree to the following additions to the agenda:

Payment of Payroll Period 15;
Transport Canada re: Vessel Operation Restriction; and
Ministry of Environment re: Environmental Compliance Audit.

CARRIED

319/26 Watier

June 10 Minutes That the minutes of the June 10, 2026, Regular Meeting of Council be approved as presented.

CARRIED

320/26 Twa

June 26 Minutes That the minutes of the June 26, 2026, Special Meeting of Council be approved as presented.

CARRIED

321/26 Fajt

July Payments That Council approve payments as details on the attached List of Accounts for Approval as follows;

Operating cheques 16180 to 16223, Manual payments 23178 to 23203 for a total of \$233,489.06; and
Payroll PP12 & PP13 and Council June Indemnity for a total of \$72,631.49.

CARRIED

322/26 Sanfleben

Void Chq 16162 That Council agree to void cheque 16162 and reissue on Cheque 16209 to alternate vendor name.

CARRIED

323/26 Haworth

Void Chq 16106 That Council agree to void Cheque 16106 as items were returned. Furthermore, let the minutes note that a payment was reissued on cheque 16197 for the purchase of correct items.

CARRIED

324/26 Brad

Void Chq 15919 That Council agree to void Cheque 15919 as issued to incorrect vendor. Furthermore, let the minutes note that payment was already reissued to correct vendor with Cheque 15959.

CARRIED

325/26 Watier

Void Chq 16182 That Council agree to void Cheque 16182, as issued in the incorrect amount. Furthermore, let the minutes note that payment was reissued on Cheque 16223.

CARRIED

gfs 

326/26 Void Chq 16134	<u>Twa</u> That Council agree to void Cheque 16134, and reissue payment with the purchase proceeds plus GST.	CARRIED
327/26 July Indemnity	<u>Fajt</u> That Council July indemnity be approved for payment as presented.	CARRIED
328/26 Bank Rec	<u>Sanfleben</u> That Council agree to table the approval of the Bank Reconciliation Statement for May and June 2026.	CARRIED
329/26 Transfer Funds	<u>Haworth</u> That Council approve the transfer from Flex Term 063 of \$544,032.50 to the Municipal Operating Account held at Affinity Credit Union.	CARRIED
330/26 Financials	<u>Brad</u> That Council agree to table the approval of the Statement of Financial Activities for May and June 2026.	CARRIED
331/26 Admin. Report	<u>Watier</u> That the Acting Administrator's July report be accepted as presented.	CARRIED
332/26 SPW Report	<u>Twa</u> That the Superintendent of Public Works July report be accepted as presented.	CARRIED
333/26 U26 Tires	<u>Fajt</u> That Council agree to purchase a set of tires for Unit 26 from KalFire at the quoted cost of \$1,616.00, plus taxes.	CARRIED
334/26 RM Road Survey Prelim.	<u>Sanfleben</u> That Council has no comments for 20/20 Geomatics Ltd., based on the review of preliminary survey plans for Township Roads in SW 14-48-07 W3 and SE 24-48-08 W3.	CARRIED
335/26 Council Reports	<u>Haworth</u> That Council acknowledge the verbal reports from Council Members at this meeting.	CARRIED
336/26 Dr. Recruit- ment Comm.	<u>Brad</u> That Council agree to support the proposed change in the Doctor Recruitment Committee budget by moving funds from the Doctor section to Settling assistance in the amount of \$20,000.00.	CARRIED
337/26 OHPC Casual Employee	<u>Watier</u> That Council agree to Contract for Services with Casual Employee: OHPC007, and as such, instruct the Acting Administrator to sign on behalf of the municipality.	CARRIED

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338/26 OHPC Rescind 84/25	<u>Twa</u> That Council acknowledge Motion 36/26 rescinding the Organized Hamlet of Pelican Cove Board motion 84/25, to construct a rock tier at the seasonal docks due to cost.	CARRIED
339/26 OHPC Power Install	<u>Fajt</u> That Council acknowledge Motion 40/26 from the Organized Hamlet of Pelican Cove Board and accept quote from Jet Electric for installation of power from the pump house to the fish shack and public washroom for \$1,040.00 plus applicable taxes, mileage and Teck cable installation. Furthermore, mileage will be paid to Board Member Ketzmerick to pick up electrical supplies from Saskatoon.	CARRIED
340/26 OHPC Purchase Bin	<u>Sanfleben</u> That Council approve Motion 41/26 from the Organized Hamlet of Pelican Cove Board to purchase a deck box to be used as a lost and found bin for the beach area and place near the pump house for a cost of approved \$200.00 plus applicable taxes.	CARRIED
341/26 OHPC Purchase Gravel	<u>Haworth</u> That Council approve Motion 43/26 from the Organized Hamlet of Pelican Cove Board to purchase 10 yards of gravel from Big Stone Crushed Rock & Gravel, to be used for the pathway to the public dock, for the quoted price of \$383.55, including taxes.	CARRIED
342/26 Lac La Pêche Buoy Purchase	<u>Brad</u> That Council acknowledge that Lac La Pêche Resort purchased 3 sets of swimming buoys and agree to reimburse them from Municipal Reserve for the total cost of \$386.61, plus applicable taxes.	CARRIED
343/26 Tax Enforcement Roll 748	<u>Watier</u> That Council acknowledge the title transfer of Roll 748 to the municipality under the provisions of <i>The Tax Enforcement Act</i> and, as such, the property was added to the SARM municipal Property Self-Insurance Program for the cost of \$51.63, plus taxes. Furthermore, we instruct the Acting Administrator to research and recommend to Council the best method to offer this for public sale.	CARRIED
344/26 Appoint Dev. Officer	<u>Twa</u> That Council agree to appoint Acting Administrator Erin Robertson, as the municipal Development Officer.	CARRIED
345/26 Casual Office Worker	<u>Fajt</u> That Council agree to retain the services of Michele Person as a casual office worker, at a wage of \$50.00 per hour plus mileage. Furthermore, we authorize the hours be set to a maximum of two days per week, to be reviewed at the August Regular Meeting of Council.	CARRIED
346/26 CAFT Agreement	<u>Sanfleben</u> That Council agree to modify the Customer Automated Funds Transfer (CAFT) agreement with Affinity Credit Union, by removing Donna Goertzen as an authorized user and revoking all previous assigned permission. Furthermore, we instruct Reeve Stieb and Acting Administrator Robertson to sign applicable agreements.	CARRIED

GRS 

347/26
Safety
Training

Haworth

That Council acknowledge Commercial Lawn Mower training certificates for casual employees as follows:

OHPC001, OHPC003, OHPC005, OHPC006 and OHPC007.

CARRIED

348/26
Fire Chief
Honorarium

Brad

That Council agree to pay the monthly honorarium of \$250.00 to Deputy Fire Chief, Employee 0057, for his role as the municipal interim Fire Chief, effective June 2026.

CARRIED

349/26
MuniSoft
Security

Watier

That Council agree to modify the authorized security administrator with MuniSoft by revoking all previous assigned permission by removing Donna Goertzen. Furthermore, we agree to assign Acting Administrator Robertson as the municipal Security Administrator and instruct Reeve Stieb and Deputy Reeve Sanfleben to sign Security Authorization Form.

CARRIED

Let the minutes note that Councillor Watier left Council Chambers at 12:00 p.m. and was not present for voting on the below.

350/26
PDAP
Designation

Twa

That Council agree to apply to Saskatchewan Public Safety Agency to be designated an eligible assistance area under the Provincial Disaster Assistance Program (PDAP), which provides financial assistance for restoring essential services and property as a result of substantial damages caused by Lobstick Fire commencing on May 28, 2026, ending June 29, 2026.

CARRIED

Councillor Watier returned to Chambers.

351/26
Meeting
Dates

Fajt

That Council agree to amend the 2026 Regular Meeting dates as follows:

August 19, 2026;
September 16, 2026;
October 21, 2026;
November meeting will be at the call of the Administrator; and
December 16, 2026.

CARRIED

Let the minutes note that Councillor Brad declared a Conflict of Interest on the next item on the Agenda as he is a titled owner, and left Chambers at 12:04 p.m.

352/26
Dev. Permit
14-2026

Sanfleben

That Council acknowledge Development Permit 14-2026 for placement of a Sea Can to be used for cold storage on NE 02-48-07 W3.

CARRIED

Let the minutes note that Councillor Brad rejoined the meeting at 12:09 p.m.

353/26
Lunch

Stieb

That Council agree to break for lunch at 12:10 p.m.

CARRIED

354/26
Reconvene

Haworth

That Council agree to return from lunch break at 12:42 p.m. noting that all members of Council are present.

CARRIED

GRS 

- 355/26 Brad
Dev. Permit 16-2026 That Council agree to not approve the Development Permit 16-2026 request for seadoo lift to be installed as the applicant does not meet the minimum requirements of the Municipal Dock Policy.
CARRIED
- 356/26 Watier
Corr- espondence That Council agree to file the July correspondence.
CARRIED
- 357/26 Twa
Martins Lake Minutes That Council acknowledge the May 11, June 8 and June 11, 2026, Martins Lake Regional Park Regular Meeting minutes as presented.
CARRIED
- 358/26 Fajt
Payment of PP15 That Council agree, that due to scheduled holidays of office staff, Pay Period 15 be processed on employees expected regular hours and scheduled time away for July 13 to 26, 2026. Furthermore, any corrections to this time will be processed in Pay Period 16.
CARRIED
- 359/26 Sanftleben
In-camera That we move in-camera session to engage in discussions respecting strategic planning citing *The Municipalities Act* Section 120(2)(b) and Human Resources citing the *Local Freedom of Information and Protection of Privacy Act*, Section 16 (1)(a)(d) time being 1:17 p.m.
CARRIED
- Let the minutes note that SPW Smith exited Chambers at 1:50 p.m.
Let the minutes note that Acting Administrator was asked to leave the in-camera session at 1:51 p.m., returned at 2:03 p.m.
- 360/26 Haworth
Reconvene That we move out of in-camera session at 2:18 p.m.
CARRIED
- 361/26 Stieb
Adjourn That we now adjourn this meeting 2:45 p.m.
CARRIED


Reeve, Gordon Stieb


Acting Administrator, Erin Robertson