

INSTRUCTIONS TO BIDDERS

RURAL MUNICIPALITY OF LEASK NO. 464

2025 GRAVEL CRUSH

1. Time & Place

1.1 Tenders must be submitted to the Rural Municipality of Leask No. 464 on or before January 8 /2025 at 4:00 pm local time. Tenders may be submitted by the following means:

- **In person** delivered to the RM Office 231, 1st Ave S Leask, SK
- **Emailed** with the subject line stating “Gravel Crush” to rmleask.464@sasktel.net

1.2 Tenders will be reviewed at the Regular Meeting of Council on January 15/2025 at 1:00 p.m.

2. Tender Acceptance

2.1. The Municipality reserves the right to refuse/modify quantity or to accept any or all tenders, and the lowest tender will not necessarily be accepted.

2.2 Without limiting the generality of the foregoing, any tender may be rejected which is incomplete, obscure, or irregular.

2.3 The Municipality reserves the right to cancel the acceptance of any tender at any time before execution of the contract by all parties without any liability against the Municipality.

3. Late Tenders

3.1. Tenders received after the date and time specified in Clause 1.1 will not be considered.

4. Validity of Tenders

4.1. A bidder may, without prejudice to himself, withdraw his tender at any time up to within two (2) hours of the time specified in Clause 1.1. The tenders received will be valid for a period of fifteen (15) days from the date of the opening of the tender.

5. Tender Limitations

5.1. Oral and telephone tenders will not be considered.

5.2. Oral and telephone modifications to submitted tenders will not be considered. Modifications will only be accepted in writing by the means noted in Clause 1.1.

6. Tender Submissions

6.1. All tenders must include the following information:

- Gravel crush 7/8 screen; with no more than 40% of product sized 5.0 mm. 106 traffic gravel
- Fuel Surcharge if applicable
- A breakdown of all costs associated with the crush
- A listing of the type of equipment/machinery to be used for the completion of the gravel crush along with a copy of valid liability third party insurance with a minimum of 2,000.00 (Two million dollars) coverage.
- Equipment to include a Jaw capable of crushing 24 inch or larger rocks
- Equipment to include requirement to screen reject as required.
- A copy of an up-to-date clearance or letter of good standing with the Saskatchewan Workers' Compensation Board is to be included with the tender submission. Payment of Sask. WCB premium is the responsibility of the contractor.
- Bid Bond in the amount of \$5,000.00 or cash in lieu.
- An expected start and end date **Date range January 15 to April 1/2025**
- References for past 2 years.
- Contractor responsible to view site to determine set up; contact the office to facilitate viewing.
- Gravel will be tested by municipality to ensure compliance
- Gravel Pile will be measured by the municipality

7. Project Specifications

7.1 Gravel crushing shall be in accordance with the following quantities:

- 40,000 cubic yards at location NE & NW-27-45-08-W3; inclusive of cost for excavation and movement of product to crushing location.
- 50,000 cubic yards at location NE & NW-27-45-08-W3; inclusive of cost for excavation and movement of product to crushing location.
- 60,000 cubic yards at location NE & NW-27-45-08-W3; inclusive of cost for excavation and movement of product to crushing location.
- 80,000 cubic yards at location NE & NW-27-45-08-W3; inclusive of cost for excavation and movement of product to crushing location.

8. Tender Omissions

8.1 Council reserves the right to consider tenders with minor omissions provided that the bidder, if successful in the tender awarding, can rectify the omission within five (5) days of the tender being awarded.

9. Labour, Material & Equipment

9.1. The successful bidder shall supply all supervision, labour, materials, equipment, tools, and all other things necessary for the complete supply of the work as indicated or intended by the specifications which form part of this document.

9.2. The unit price shall include the supply of all supervision, labour, materials, equipment, tools, and all other things necessary for the complete supply of the work.

10. Commencement and Completion of Work

10.1 Time will be of the essence of the Contract made with the successful bidder and the contractor will be required to comply strictly with the dates specified, subject to the terms of the contract. Penalty of \$500/day may be applied at the discretion of RM for late completion.

11. Goods & Services Tax & Provincial Sales Tax

11.1 The tender unit price shall not include Goods & Services Tax and/or Provincial Sales Tax.

12. Contract

12.1 If your signed tender is accepted by Council, the submitted tender will become a binding contract.

TENDER DOCUMENT
RURAL MUNICIPALITY OF LEASK NO 464
Tender #2025-01 2025 Gravel Crush

1. Name of Contractor: _____

Address of Contractor: _____

Phone Number(s): _____

Email: _____

2. Date of Submission: _____

3. State Prices for:

Gravel Crushing 7/8 screen per cubic yards at Pt NW-02-46-08-W3	
Fuel Surcharge (if applicable)	
Mobilization charge (if applicable)	

4. List of the type of equipment/machinery to be used for the completion of the gravel crushing.

5. A copy of an up-to-date letter of good standing with the Saskatchewan Workers' Compensation Board is to be included with the tender submission. Payment of Sask. WCB premium is the responsibility of the contractor.

6. A copy of valid liability insurance and relevant insurance coverage for above-mentioned equipment/machinery is to be included with the tender submission.

7. Copies of job references for the past two years.

8. Start date: _____
Completion date: _____

9. Signature: _____