

Job Opportunity

Rural Municipality of Leask No. 464
Inviting Applications for
Administrator

The Rural Municipality of Leask, serving the population of approximately 750 people requires the services of a qualified Administrator to provide professional leadership and direction for the Rural Municipality.

Ideally you have a strong administrative background with technical skills in human resource management and municipal accounting. As the administrative head of the RM, you are responsible for the overall operation of the RM in accordance with the objectives, plans, programs, bylaws and policies approved by Council along with various Provincial or Federal statutes. Desired candidates will have a minimum Rural "Class C" Certificate in Local Government Administration, or equivalent as required by the Saskatchewan Rural Board of Examiners.

The RM uses the RMAA Salary Schedule as a guide; the right candidate can expect a salary and benefits package that reflects their level of experience.

The Rural Municipality of Leask No. 464 is a progressive municipality with mixed farming, land development and tourism opportunities located in north central Saskatchewan. The RM Office is in the Village of Leask which has excellent medical, educational and recreational facilities in the village and immediate district. For more information on the R.M. of Leask visit us at www.leask.ca or call 306-466-2000.

Interested candidates are encouraged to submit their resume, a covering letter, three work related references, and salary expectations to the following address by no later than Nov 19,2020 to Rural Municipality of Leask at Box 190, Leask, SK, S0J 1M0, or email rmleask.464@sasktel.net.

We thank all who apply and advise that only those selected for further consideration will be contacted.