
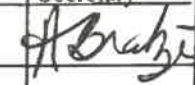


Organized Hamlet of Pelican Cove/RM of Leask					
Policy Name	NON-BUDGETED EXPENDITURES POLICY				
	Motion No.	Date	Chair	Vice-Chair	Secretary
Adopted	11/25	Feb 14/25			
Amended					

All non-budgeted expenditures require an appropriate level of approval prior to being made. The purpose of this policy is to ensure that any non-budgeted expenses receives appropriate Hamlet Board and Council approval, before such an expenditure is made.

Procedures:

- a) All hamlet board purchases must be made in agreement with RM Council.
Section 69 (1), 69 (2) Municipalities Act, Saskatchewan.
- b) Hamlet board members must arrange to meet with RM Council at a regular meeting to present and discuss non-budgeted expenditures.
- c) The hamlet board must present at least 2 (two) quotes to RM Council for capital expenditures review, along with an explanation of the expenditure, including why the expenditure was not budgeted and why it was not included in the current budget.
- d) A member of the hamlet board who knowingly makes an expenditure that is not authorized by the Hamlet Board and RM Council or, who knowingly makes an investment that is not authorized, is liable to the *Municipality* for the expenditure, investment or amount spent, as the case may be.
Sections 159-160 Municipalities Act, Saskatchewan.
- f) Upon approval, budgeted and non-budgeted hamlet board payments must be submitted to RM Council by purchase order and/or invoice, along with a signed requisition for payment.