

The Minutes of the Regular Meeting of the Council of the Rural Municipality of Leask No. 464 held in the Leask Municipal Office on Wednesday, December 11, 2024. Council Meeting was called to order by Reeve Gord Stieb at 9:12 a.m.

Present were Reeve Gord Stieb, Administrator Goertzen and the following Council members:

Brian Watier	Division No. 1
Daniel Twa	Division No. 2
Lorraine Fajt	Division No. 3
Joan Sanfleben	Division No. 4
Ron Haworth	Division No. 5
Clarke Gossen	Division No. 6

Superintendent of Public Works Jayson Smith arrived at 9:00 a.m.

Delegates Brandt	Kelly Deobald	11:00 a.m.
Finning	Lorne Zelinski	11:30 a.m.

495/24 Minutes **Gossen** That minutes of November 19/2024 Regular Meeting of Council be approved as amended.

Carried

496/24 Minutes **Watier** That minutes of December 4/2024 Special Meeting of Council be approved.

Carried

Councillor Gossen declared a conflict of interest and exited Council Chambers at 9:20 a.m.

497/24 Fajt

Correspond That Council requests personal delivery of registered documents to landowner SE-26-48-08-W3 by our CSO officer.

Carried

Councillor Gossen returned to the Council Chambers at 9:30 a.m.

498/24 Sanfleben

Payments That we approve the payments as listed on the attached List of Accounts for Approval; Operating checks #15395-15429 and Manual cheques #22674 to #22694 for a total of \$127,200.94 and Payroll/Indemnity Direct Deposit for a total of \$34,883.43; and that documents be attached to these minutes.

Carried

499/24 Haworth

Fire Fighters That Council approve payment for 2024 Leask Volunteer Fire Department in the sum of \$8061.50.

Carried

500/24 Gossen

Bank Rec That Council approve Bank Reconciliation Statement for November 30/2024; and that statement be attached to these minutes.

Carried

501/24 Watier

Financial That Council approve Statement of Financial Activities for November 30/2024; and that statement be attached to these minutes.

Carried

502/24 Fajt

Indemnity That Council indemnity be approved for payment as presented.

Carried

9:57 a.m. Administer Goertzen exited Council Chambers.

10:25 a.m. Councillor Fajt exited Council Chambers.

CORRESPONDENCE

503/24 Fajt

Corr. That Correspondence be acknowledge as presented.

Carried

GKS

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REPORTS

504/24	Sanfleben	That Superintendent of Public Works Report be accepted as presented.	Carried
505/24	Haworth	That Council approve purchase of barriers in the amount of \$5,400.00 plus applicable taxes.	Carried
506/2024	Gossen	That Council authorize purchase of municipal road signs in the amount of \$4199.60 plus applicable taxes.	Carried
507/2024	Watier	That Council approved purchase of grader blades in the amount of \$11,240.17 plus applicable taxes.	Carried
508/24	Sanfleben	That Council approve purchase of 4x 4 sign posts from Shellbrook Coop in the amount of \$1,019.60 plus applicable taxes.	Carried
509/24	Fajt	That Council approve a Christmas Break for Transportation Employees; and Furthermore; they will report for work should there be a snow event.	Carried
510/24	Haworth	That Council accept Leask Volunteer Fire Department Chief's report as presented.	Carried
511/24	Gossen	That Administrator report be accepted as presented.	Carried
512/24	Watier	That Council approve Administrator holiday request.	Carried
513/24	Sanfleben	That Council break for lunch at 12:27 p.m.	Carried
514/24	Haworth	That Council reconvene at 1:08 p.m.	Carried

OLD BUSINESS

515/24 ~~Haworth~~ That Council That Bylaw 10-2024 attached hereto and forming a part of these being a Bylaw of the Rural Municipality of Leask No. 464, now be read a third and final time and be adopted.

Recorded vote Requested by Councillor Sanfleben
Councillor Watier – no, Councillor Twa – yes, Councillor Fajt – no,
Councillor Sanfleben – no, Councillor Haworth – no,
Councillor Gossen – no and Reeve Stieb –yes

Lost

NEW BUSINESS

516/24 Gossen That Council approve Policy 2024-14 Snow Clearing Policy as amended.
Carried

517/24 Watier That Council approve Policy 2024-13 Procurement Practice Policy as presented.

Carried

518/24 Fajt That Council approved obtaining services to remove snow at the office should a significant snow event occur.

Carried

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519/24 Contract	Sanftleben That Council provide permission to Reeve Stieb to sign contract with Matthewson & Co. for COE Investigations. Carried
520/24 Interest	Haworth That Council approve removal of interest on NorBlack account in the amount of \$51.80. Carried
521/24 YE Payable	Gossen That Council approve 2024 Accounts Payables as of December 31/2024. Carried
522/24 Payroll	Watier That Council approve proposed Payroll modification to reflect TS staff annual compensation for period #1-2025. Carried
523/24 Cheques	Fajt That Council acknowledge spoilt payroll checks; 115651, 115652 and 115653. Carried
524/24 Grant	Sanftleben That Council of Rural Municipality of Leask No. 464 confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant: 1. Submission of the 2023 Audited Financial Statement to the Ministry of Government Relations; 2. The municipality does not run a Municipal Waterworks System; 3. In good standing with respect to the reporting and remittance of Education Property taxes; 4. Adoption of a Council Procedure Bylaw; 5. Adoption of an Employees Code of Conduct; 6. All members of Council have filed and annually updated their Public Disclosure Statement, as required; and That we authorize Administrator Goertzen, to sign the Declaration of eligibility and submit it to the Ministry of Government Relations. Carried
525/24 Meetings	Haworth That Council accept 2025 meeting dates as presented; and that they be attached to these meeting minutes. Carried
526/24 Appoint	Gossen That Council acknowledge the list of 2025 Council appointments as presented; and that they be attached to these meeting minutes. Carried
527/24 Board of Revision	Watier That Pursuant to Subsection 220(1) of <i>The Municipalities Act</i> , RM of LEASK No. 464 appoints Western Municipal Consulting Ltd. to manage the Board of Revision process for the term of January 1/2025, through to December 31/2025, remuneration as set out in Western Municipal Consulting Ltd. fee schedule. With the following to serve as Members of the Board of Revision: Dave Gurnesy, Dave Thompson, Donna Rae Zadvorny, Gord Parkinson, Jeff Hutton, Kevin Kleckner, Mike Waschuk, Stew Demmans, Tim Lafreniere, Wayne Adams, Ken Friesen, Femi Ogunrinde, Fife Ogunde, Maureen Jickling, Jamie Tiessen, John Krill, Christopher Blueman, Alan Sawatsky, Mike Meleca, Hany Amin, Kimberley Speers, Nick Coolock, Farrah Ovans, JayDee Mazier, Jordon Boyes, Kenneth Tan, Tyler Shandro and Rick Leigh. The Chair shall be responsible for naming no fewer than three (3) members for the hearing of any matter. Where the Chair does not include themselves among the appointees, the members appointed for a hearing shall determine the chair if that hearing from among their numbers. Carried

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GRS 

528/24 Fajt

That pursuant to Subsection 221(1) of *The Municipalities Act*, the RM of Leask No.464 appoints Kara Lindal with the Western Municipal Consulting Ltd. as **Secretary to the Board of Revision** for the term of January 1/2025 through to December 31/2025; remuneration as set out in Western Municipal Consulting Ltd. fee schedule. If the secretary is unable to perform secretarial functions for reasons which may include scheduling difficulties WMC may appoint a delegate to perform administrative functions and may appoint a recording secretary for the purpose of any hearing.

Carried

529/24 Legal

Sanfleben

That Council appoint the following Advisors:
Mike Morris, SARM Legal; and
Adam Touet, WLaw

Carried

530/24 Fire Fighters

Haworth

That Council acknowledge the list of 2025 Fire Fighter list as attached to these Meeting minutes.

Carried

531/24 Building Inspector

Gossen

That Council acknowledge the appointment of CCASK Construction Code Authority as 2025 Building Inspectors.

Carried

532/24 Weed Inspector

Watier

That Council appoint Alana and Dan Gunsch as 2025 Weed Inspector.

Carried

533/24 Pest Control

Fajt

That Council appoint Tanner Paslawski as 2025 Pest Control Officer.

Carried

534/24 Dev. Officer

Sanfleben

That Council appoint Administrator Goertzen as 2025 Development Officer.

Carried

535/24 Gravel

Haworth

That Council instruct Administrator to advertise Tender 01-2025 Gravel Crush on Sask. Tenders with submission deadline of January 8/2025.

Carried

536/24 RFP

Gossen

That Council instruct Administration to advertise RFP 01-2025 Gravel Haul on Sask. Tenders with submission deadline of January 8/2025.

Carried

537/24 Meeting

Gossen

That Council commit to hosting a 2025 Ratepayer meeting during the summer; date and time to be provided at a later date.

Carried

538/24 Adjourn

Stieb

That we adjourn this meeting 4:00 p.m.

Carried

Carried

Reeve


Administrator

