

The Minutes of the Regular Meeting of the Council of the Rural Municipality of Leask No. 464 held in the Leask Municipal Office on Wednesday, November 8, 2023. Council Meeting was called to order by Reeve Craig Hamilton at 9:03 a.m.

Present were Reeve Craig Hamilton, Administrator Goertzen and the following Council members:

Brian Watier	Division No. 1
Real Diehl -	Division No. 2
Gord Stieb -	Division No. 3
Joan Sanftleben -	Division No. 4
Ron Haworth -	Division No. 5
Clarke Gossen -	Division No. 6

Delegations: Roger Daniels 1:00 p.m. Mistawsis Legacy Land Trust

531/23
Minutes **Gossen**
That minutes of the June 22/ 2023 Special Meeting of Council be approved as amended.

Carried

532/23
Minutes **Watier**
That minutes of the October 11/ 2023 Regular Meeting of Council be approved as amended.

Carried

533/23
Minutes **Diehl**
That minutes of the October 26/ 2023 Special Meeting of Council be approved.

Carried

Superintendent of Public Works, Jayson Smith arrived at 9:15 a.m.

534/23
Payments **Haworth**
That we approve the payments as listed on the attached List of Accounts for Approval for a total of \$239,314.97 and Payroll/Indemnity for a total of \$36,909.28.

Carried

535/23
Financial **Gossen**
That Council acknowledge Statement of Financial Activities for October 31/2023.

Carried

536/23
Indemnity **Stieb**
That Council Indemnity be approved for payment as presented.

Carried

537/23
SPW Report **Sanftleben**
That Superintendent of Public Works Report be accepted as presented.

Carried

538/23
Grader
Blades **Stieb**
That Council approve grader blade purchase to a maximum of \$12,000.00 plus applicable taxes.

Carried

SPW Jayson Smith exited the room at 10:28 a.m.

539/23
Admin
Report **Watier**
That Administrators Report be accepted as presented.

Carried

540/23
Gift Cards **Watier**
That Council provide Co-op gift cards in the value of \$250.00 per person to all Municipal Employees.

Carried

541/23
Apparel **Diehl**
That Council include Personal Protective equipment up to \$500.00 annually subsidy to Transportation employees.

Carried





- 542/23 Fire** **Sanftleben**
That Council instruct Administrator to set up a Reserve Account for Leask Volunteer Fire Department.
Carried
- 543/23 Admin Meeting** **Haworth**
That Council approve Administrator to attend Administrators Meeting in Meeting Lake on November 23/2023.
Carried
- 544/23 CAFT** **Gossen**
The Council instruct Administrator to set up an account at Affinity Credit Union to facilitate CAFT Employee Payroll.
Carried
- 545/23 Transfer Station** **Diehl**
That Council resolve to change Transfer Station Hours to the following:
Summer months (May 1 to Sept 30) Saturday & Monday
Winter months (October 1 to April 30) Saturdays
New hours to commence on May 1/2024.
Carried
- 546/23 Corres.** **Sanftleben**
That Council accept correspondence as presented.
Carried
- 12:07 p.m. Councillor Sanftleben exited Council Chambers.
- 547/23 Data Security** **Stieb**
That Council approve Munisoft purchase of IT Services Protection Option "Standard Package" to provide an additional layer of document Security for \$107.00 monthly.
Carried
- 548/23 Lunch** **Stieb**
That Council breaks for lunch at 12:09 p.m.
Carried
- 549/23 Reconvene** **Haworth**
That Council reconvenes at 12:33 p.m.
Carried
- 550/23 Support** **Gossen**
That Council support proposed increase of federal tax credit for Volunteer Fighters to the amount of \$10,000.00.
Carried
- 12:57 p.m. Councillor Sanftleben exited Council Chambers.
- 551/23 Policy** **Watier**
That Council approve Transfer Station Fee Schedule Policy as presented.
Carried
- 552/23 Policy** **Diehl**
That Council Table Dust Suppressant Policy until December 13/2023 meeting.
Carried
- 553/23 TLE** **Stieb**
That Council has no concerns in regards to the proposed TLE development within RM of Leask No. 464 by the Mistawasis Legacy Land Trust.
Carried
- 554/23 Bylaw 19-2023** **Sanftleben**
That Bylaw 19-2023; A Bylaw to License the Excavation of Gravel from Gravel Pits be introduced at this meeting.
Carried
- 1:22 p.m. Councillor Stieb exited Council Chambers.
- 555/23 Bylaw 19-2023** **Haworth**
That Bylaw 19-2023; A Bylaw to License the Excavation of Gravel from Gravel Pits be given second reading at this meeting.
Carried

- 556/23**
Bylaw
20-2023
Gossen
That Bylaw 20-2023; A Bylaw to Authorize the Expropriation of Land be introduced at this meeting.
Carried
- 557/23**
Bylaw
20-2023
Watier
That Bylaw 20-2023; A Bylaw to Authorize Expropriation of Land be given second reading at this meeting.
Carried
- 558/23**
Bylaw
20-2023
Diehl
That permission be given to have third reading of Bylaw 20-2023 at this meeting.
Carried
- 559/23**
Bylaw
20-2023
Stieb
That Bylaw 20-2023; hereto attached and forming a part of these minutes, being a Bylaw of the Rural Municipality of Leask No. 464, now be read a third and final time and be adopted.
Carried
- 560/23**
Bylaw
21-2023
Sanftleben
That Bylaw 21-2023; A Bylaw Respecting Buildings be introduced at this meeting.
Carried
- 561/23**
Bylaw
21-2023
Haworth
That Bylaw 21-2023; A Bylaw Respecting Buildings be given second reading reading at this meeting.
Carried
- 562/23**
Bylaw
21-2023
Gossen
That Council instruct Administrator to remove Section 12 (12) under Special Conditions of this bylaw.
Carried
- 563/23**
Bylaw
22-2023
Watier
That Bylaw 22-2023; A Bylaw to Establish a Volunteer Fire Department in and for the RM of Leask No. 464 be introduced at this meeting.
Carried
- 564/23**
Bylaw
22-2023
Diehl
That Bylaw 22-2023; A Bylaw to Establish a Volunteer Fire Department in and for the RM of Leask No. 464 be given second reading at this meeting.
Carried
- 565/23**
Bylaw
22-2023
Stieb
That Administrator be instructed to remove Section 12-under Powers, Duties and Responsibilities of the Fire Department & Council and to replace text with direction of providing quarterly reports to Council.
Carried
- 566/23**
Policy
Sanftleben
That HR Policy 6.04 be accepted as presented.
Carried
- 567/23**
Policy
Haworth
That HR Policy 6.07 be accepted as presented.
Carried
- 568/23**
Culvert
Gossen
That Council approve Culvert install at SE-04-47-06-W3 for total cost of \$2,700.00 plus taxes.
Carried
- 569/23**
OHC
Watier
That the following be appointed to the Occupational Health Committee:
SPW Jayson Smith, Councillor Gordon Stieb, Asst. Admin./Public Works Admin. Erin Robertson and Transportation Employee Josh Mock.
Carried
- 570/23**
Mediator
Diehl
That Under Section 77 (MA) The RM of Leask No. 464 and the OHPC are required to each appoint a mediator in the event that a dispute arises between the two parties;
Therefore the RM of Leask No. 464 appoints Brenda Ottenbreit.
Carried

- 571/23 SMHI Withdrw'l** **Stieb**
That Council acknowledges the withdrawals of Owners; # 228786, #187232, #98665 and #228510.
Carried
- 572/23 LSIP** **Sanftleben**
That Council instruct Administrator to contact SARM requesting an increase to coverage under Excess Liability Insurance for 2024 to \$5,000,000.00.
Carried
- 573/23 Funds** **Haworth**
That resolution 516/23 be rescinded and that \$5000.00 in General Operating account be transferred back to Development Savings Sub 0006.
Carried
- 574/23 CCBF** **Gossen**
That resolution 519/23 be rescinded by amending resolution to state the following projects:
Cadrian Road and Misty Road.
Carried
- 575/23 GIC** **Gossen**
That Council approve investment of \$64,000.00 into Flex Term GIC.
Carried
- 576/23 Gravel** **Diehl**
That Council provide permission to Reeve and Administrator to sign 3-year Gravel Agreement; location SE-28-48-08-W3.
Carried
- 577/23 Career Fair** **Stieb**
That Council acknowledge Career Fair hosted by Leask Community School; Thursday April 11th/2024; and
Furthermore that a municipal employee be in attendance promoting municipal employment opportunities.
Carried
- 578/23 Board of Revision** **Sanftleben**
That the RM of Leask No. 464 appoints Western Municipal Consulting Ltd. to manage the **Board of Revision** process for the term of January 1/2024, through To December 31/2024: remuneration as set out in Western Municipal Consulting Ltd. fee schedule. With the following to serve as Members of the Board of Revision: Dave Gurnesy, Dave Thompson, Donna Rae Zadvorny, Gord Parkinson, Jeff Hutton, Kevin Kleckner, Mike Waschuk, Murray Dean, Stew Demmans, Tim Lafreniere, Wayne Adams, Ken Friesen, Femi Ogunrinde, Fife Ogunde, Maureen Jickling, Jamie Tiessen, Corey Zaharuk, John Krill, Christopher Blueman, Alan Sawatsky, Mike Meleca, Hany Amin, Kimberley Speers, Nick Coolock, and Rick Leigh; and
The Chair shall be responsible for naming no fewer than three (3) members for the hearing of any matter. Where the Chair does not include themselves among the appointees, the members appointed for a hearing shall determine the chair if that hearing from among their numbers.
Carried
- 579/23 BOR Secretary** **Haworth**
That the RM of Leask No. 464 appoints Kristen Tokaryk with Western Municipal Consulting Ltd. as **Secretary to the Board of Revision** for the term of January 1/2024 through to December 31/2024; remuneration as set out in Western Municipal Consulting Ltd. fee schedule. If Kristen Tokaryk is unable to perform secretarial functions for reasons which may include scheduling Difficulties the secretary may appoint a delegate to perform administrative functions and may appoint a recording secretary for the purpose of any hearing.
Carried
- 580/23 CTP** **Gossen**
That Council provide permission to Reeve and Administrator to sign Clearing The Path Incremental Maintenance Statutory Declaration for Fiscal Year commencing April 1/2023 and ending March 31/2024.
Carried

PLANNING AND DEVELOPMENT

581/23

Watier

SK. Power

That Council acknowledge and approve Administrator to sign Work Order #20408811 OHPC power install.

Carried

IN CAMERA

Asst. Administrator Robertson entered the room and became Meeting recorder 3:00 p.m. and Councillor Sanfleben assumed the chair.

Reeve Hamilton, Councillor Stieb and Administrator Goertzen declared a conflict of interest and exited the room at 3:00 p.m.

582/23

Watier

In Camera

That we move in-camera session citing *The Local Freedom of Information and Protection of Privacy Act*, Section 16 (1) (b); time being 3:00 p.m.

Carried

Present: Division 1 Councillor Brian Watier, Division 2 Councillor Diehl, Division 4 Councillor Sanfleben, Division 5 Councillor Haworth, Division 6 Councillor Gossen and Assistant Administrator Robertson.

583/23

Diehl

Out of Camera

That we move out of camera session at 3:55 p.m.

Carried

584/23

Haworth

Report

That Council agree and implement the recommendations as set out in investigation report dated November 8/2023.

Carried

Reeve Hamilton, Councillor Stieb and Administrator Goertzen returned to the room 3:55 p.m. and Administrator Goertzen resumed as recorder.

584/23

Gossen

Adjourn

That we adjourn this meeting at 3:58 p.m.

Carried



Reeve



Administrator

