

The Minutes of the Regular Meeting of the Council of the Rural Municipality of Leask No. 464 held in the Leask Happy Homesteaders Senior's Hall on Wednesday, April 12, 2023. Council Meeting was called to order by Reeve Craig Hamilton at 8:58 a.m.

Present were Reeve Craig Hamilton, Administrator Donna Goertzen and the following Council members:

Keith Junk -	Division No. 1
Real Diehl -	Division No. 2
Gord Stieb -	Division No. 3
Joan Sanftleben -	Division No. 4
Vacant	Division No. 5
Clarke Gossen -	Division No. 6

Delegations: OHPC @ 1:00 p.m.
Duane Shapka, Woodlands @ 3:30 p.m.

Declaration of Conflict of Interest

149/23 Gossen
Minutes That minutes of March 8th, 2023, Regular Meeting, be adopted as amended.
Carried

150/23 Stieb
Minutes That minutes of March 10th, 2023, Special Meeting be adopted as amended
Carried

151/23 Diehl
Minutes That minutes of March 17th, 2023, Special Meeting be adopted as amended
Carried

152/23 Junk
Minutes That minutes of March 22nd, 2023, Special Meeting be adopted.
Carried

FINANCE

153/23 Sanftleben
Account Payable That payments be approved as listed on the attached List of Accounts for Approval for the total of \$163,302.77 and Payroll/Indemnity for the total of \$25,066.82.
Carried

154/23 Gossen
Bank Rec That Council acknowledge receipt of Bank Reconciliation for March 31/2023.
Carried

155/23 Stieb
Financial That Council approve the Statement of Financial Activities for March 31/2023.
Carried

156 /23 Diehl
Indemnity That Council Indemnity be approve for payment as presented.
Carried

9:33 a.m. Councillor Stieb exited Council Chambers
9:38 a.m. Councillor Sanftleben exited Council Chambers
9:45 a.m. Councillor Junk exited Council Chambers
10:11 a.m. Administrator Goertzen exited Council Chambers
10:19 a.m. Councillor Junk exited Council Chambers
10:43 a.m. Councilor Junk exited Council Chambers
11:00 a.m. Councillor Stieb existed Council Chambers
11:05 a.m. Councillor Junk exited Council Chambers
11:26 a.m. Councillor Stieb exited Council Chambers
11:32 a.m. Councillor Junk exited Council Chambers

157/23 Junk
Public That Superintendent of Public Works Report be accepted as presented.

Works

Carried

**158/23
Admin
Report**

Sanftleben

That Administrators Report be accepted as presented.

Carried

**159/23
Credit
Card**

Gossen

That Council authorize credit card values be changed to the following; \$4000.00 and \$1000.00 respectively for municipal office purchases; and Furthermore that agreements be signed by office employees to reflect this change.

Carried

**160/23
Correspon-
dence**

Stieb

That Correspondence be accepted as presented.

Carried

NEW BUSINESS

**161/23
Bylaw
02-2023**

Diehl

That Bylaw 02-2023, Public Notice Bylaw be read a second time at this meeting.

Carried

**162/23
Bylaw
02-2023**

Gossen

That Bylaw 02-2023, Public Notice Bylaw be read a third time and passed at this meeting.

Carried

**163/23
Bylaw
03-2023**

Junk

That Bylaw 03-2023, Council Procedure Bylaw be read a second time at this meeting.

Carried

**164/23
Bylaw
03-2023**

Stieb

That Bylaw 03-2023, Council Procedure Bylaw be read a third time and passed at this meeting.

Carried

**165/23
Bylaw
04-2023**

Sanftleben

That Bylaw 04-2023, Code of Ethics Bylaw be amended and receive second reading at this meeting.

Carried

**166/23
Bylaw
04-2023**

Diehl

That Bylaw 04-2023, Code of Ethics Bylaw be read a third time and passed at this meeting.

Carried

**167/23
Public
Hearing**

Junk

That we recess the Regular Meeting of Council for the public hearing regarding Bylaw 08-2023 Bylaw to amend Zoning Bylaw 02-2020 at 11:41 a.m.

Carried

Reeve Hamilton formally opened the Public Hearing at 11:41 a.m. to receive any comments and submissions regarding Discretionary Use application.

Attendees from the Public: none

Intent of Application: The proposed Bylaw is to amend Zoning Bylaw 02-2020.

Public Comments: No Written comments or verbal comments from the public were received.

168/23

Sanftleben

- Meeting** That regular meeting be convened at 11:42 a.m.
Carried
- 169/23 Gossen**
Bylaw That Bylaw 08-2023, Bylaw to Amend Bylaw 02/2020 be given first
08/2023 reading at this meeting.
Carried
- 170/23 Stieb**
Bylaw That Bylaw 09-2023, Bylaw to Establish Mail-In Ballot Voting
09-2023 System be given first reading at this meeting.
Carried
- 12:00 p.m. Councillor Diehl exited Council Chambers
12:03 p.m. Administrator Goertzen exited Council Chambers
- 171/23 Diehl**
Fire That Council Table Leask High School Grad Fundraiser until
Hall May 10th Council Meeting.
Carried
- 172/23 Sanftleben**
RMAA That Council provide permission for Administrator and Assistant
Administrator to attend RMAA Convention on May 16-18, 2023.
Carried
- 173/23 Gossen**
Trust Fund That Council authorize Administrator to open a Trust Account for
Development Service Agreements.
Carried
- 174/23 Stieb**
Lunch That Council recess for lunch at 12:06 p.m.
Carried
- 175/23 Diehl**
Lunch That Council reconvene meeting at 1:02 p.m.
Carried
- 1:48 p.m. Councillor Gossen exited Council Chambers
- 176/23 Sanftleben**
OHPC That Organized Hamlet of Pelican Cove set 2023 levy at 55% of tax
collected.
Carried
- 177/23 Stieb**
Loan That Council support Organized Hamlet of Pelican Cove to obtain a
financial loan for \$73,184.98; 5 year term, 10% down payment and that
the Municipality enter into a written agreement with the OHPC.
Carried
- 178/23 Junk**
Appoint- That Council appoint Councillor Sanftleben and Councillor Gossen
ments to Policy Review/HR committee.
Carried
- 179/23 Gossen**
HR Policy That Council provide approval for purchase of HR Policy Manual.
Carried
- 2:40 p.m. Councillor Junk exited Council Chambers
- 180/23 Diehl**
Education That Council acknowledge Education Mill Rates as set by Minister
Mill Rate of Government Relations.
Carried
- 181/23 Junk**
Compet- That Council acknowledge Employee Competencies of
encies Max Jupe – Grader and Tractor
Jon Nelson –Grader

X

A

Dennis Ledoux – Skid Steer, Excavator/Loader, Chain Saw
Carried

182/23 Rescind **Sanftleben**
That Motion 110/23, Tax Enforcement be rescinded.
Carried

183/23 Appoint-ment **Gossen**
That Erin Robertson be appointed as RM of Leask Assistant Administrator/Public Works Administrator
Carried

184/23 MEPP **Junk**
That John Martin be reimbursed for 2022 MEPP contributions.
Carried

185/23 Safety Training **Sanftleben**
That Council approve Brandt Safety Training for municipal employees.
Carried

186/23 In Camera **Stieb**
That we move into an in-camera session citing *The Local Freedom of Information and Protection of Privacy Act*, and Section 14(1)(b)(iii).
Time being 2:12 p.m.
Carried

Present: Reeve Hamilton, Division 1 Councillor Junk, Division 2 Councillor Diehl, Division 3 Councillor Stieb, Division 4 Councillor Sanftleben, Division 6 Councillor Gossen and Administrator Goertzen

187/23 Out of Camera **Diehl**
That we move out of camera session. Time being 2:14 p.m.
Carried

188/23 Tax Title **Junk**
That Public Property Tender, NW-34-47-05-W3 be accepted for the sum of \$10.00.
Carried

189/23 Policy **Sanftleben**
That Council approve Council Remuneration Policy as amended.
Carried

190/23 Advance Poll **Gossen**
That Advance Poll be held Friday June 16 at the Leask Happy Homesteaders Senior Hall.
Carried

191/23 GIC **Stieb**
That Council approve withdrawal of \$150,000.00 from redeemable GIC.
Carried

192/23 Fire **Diehl**
That Council appoint Fire Chief Dwayne Wollman, with the responsibility for the area of the local authority's jurisdiction under Section 12 of *The Fire Safety Act*.
Carried

PLANNING REPORT

193/23 Building Permit **Junk**
That Council approve Building permit SE-01-46-08-W3.
Carried

3:46 p.m. Councillor Junk exited Council Chambers

3:48 p.m. Administrator Goertzen exited Council Chambers

J

A

194/23 In-Camera Sanftleben
 That we move into an in-camera session citing *The Local Freedom of Information and Protection of Privacy Act*, and Section 16(1)(b).
 Time being 2:35 p.m.

Carried

Present: Reeve Hamilton, Division 1 Councillor Junk, Division 2 Councillor Diehl, Division 3 Councillor Stieb, Division 4 Councillor Sanftleben, Division 6 Councillor Gossen and Administrator Goertzen

195/23 Out of Camera Gossen
 That we move out of camera session. Time being 2:54 p.m.

Carried

196/23 Hire Stieb
 That Council hire Justin Nagy, fulltime grader operator as per schedule provided in the Collective Agreement with three months probationary period.

Carried

197/23 Public Hearing Diehl
 That we recess the Regular Meeting of Council for the public hearing regarding Discretionary Use at 3:00 p.m.

Carried

Reeve Hamilton formally opened the Public Hearing at 3:00 p.m. a.m. to receive any comments and submissions regarding Discretionary Use application.

Attendees from the Public: Michael Loran, John Loran, Jim Loran, Pat Loran, *Duane Shapka*

Intent of Application: Discretionary Use SW-31-46-07-W3

Public Comments: Written comments and verbal comments from the public were received.

198/23 Regular Meeting Junk
 That we move back into regular session at 3:09 p.m.

Carried

h **199/23 Discretionary Use Sanftleben**
 That Council approve Discretionary Use application SW-31-46-07-W3; Zoning Bylaw 5.2.11.

Carried

200/23 In-Camera Gossen
 That we move into an in-camera session citing *The Local Freedom of Information and Protection of Privacy Act*, and Section 16(1)(b).
 Time being 3:16 p.m.

Carried

Present: Reeve Hamilton, Division 1 Councillor Junk, Division 2 Councillor Diehl, Division 3 Councillor Stieb, Division 4 Councillor Sanftleben, Division 6 Councillor Gossen and Administrator Goertzen

201/23 Out of Stieb
 That we move out of camera session. Time being 3:34 p.m.

A

Camera

Carried

**202/23
COE
Report**

Diehl

That, the report received from MJ Consulting, retained with respect to the COE complaints made against Council members be accepted and adopted.

Carried

Carried Reeve Hamilton declared a conflict and left the room at 3:36 p.m.
Deputy Reeve Stieb assumed the chair.

**203/23
COE
#02-11-22**

Junk

That COE # 02-11-22 has been deemed unsubstantiated under Section 29 of the Code of Ethics Bylaw.

Carried

**204/23
COE
#001-12-23**

Sanftleben

That COE #001-12-23 has been deemed unsubstantiated under Section 29 of the Code of Ethics Bylaw.

Carried

Reeve Hamilton returned to the room at 3:38 p.m. and assumed the chair.

A conflict of Interest was declared by Reeve Hamilton, Councilors Diehl, Sanftleben, Stieb, Junk and Gossen; as all members were named in the next item on agenda.

**205/23
COE
#003-12-23**

Gossen

That COE # 003-12-23 has been deemed unsubstantiated under Section 29 of the Code of Ethics Bylaw.

Carried

**206/23
COE
#001-13-23**

Stieb

That COE #001-13-23 has been deemed unsubstantiated under Section 29 of the Code of Ethics Bylaw.

Carried

3:44 p.m. Duane Shapka, Woodlands joined the meeting.

Councillor Junk departed the meeting at 3:46 p.m.
Recorded vote requested.

**207/23
Service
Agreement**

*That **

Gossen

The Council provide permission for Reeve and Administrator to sign Service Agreement with Woodland representative Duane Shapka; Furthermore, that agreement be sent to Community Planning and that Performance Surety Check of \$25,000.00 be deposited into holding account, Development Service Agreements.

Division 1 – absent

Division 2 – Nay

Division 3 – Yes

Division 4 – Yes

Division 6 – Yes

Reeve - Yes A

Carried

**HR
208/23
Time
Bank**

Sanftleben

That Council approved Time Bank Agreement for EMP0004.

Carried

**209/23
Sask Power**

Stieb

That Council acknowledge Sask Power file # 20387592.

Carried

210/23

Gossen

fb

A

**Employee
Recall**

That Council acknowledge April 17/2023 as recall date of Seasonal Employees.

Carried

**211/23
Adjourn**

That meeting be adjourned at 4:10 p.m.

Administrator

Reeve