

The Minutes of the Regular Meeting of the Council of the Rural Municipality of Leask No. 464 held in the Leask Municipal Office on Wednesday, December 8, 2021.

Council Meeting was called to order by Reeve Craig Hamilton at 9:03 a.m.

Present were Reeve Craig Hamilton, Administrator Riannon Nelson and the following Council members:

| | | |
|-----------------------|---|----------------|
| Keith Junk | - | Division No. 1 |
| Real Diehl | - | Division No. 2 |
| Gordon Stieb | - | Division No. 3 |
| Joan Sanftleben | - | Division No. 4 |
| Clarke Gossen | - | Division No. 6 |
| By Phone at 9:15 a.m. | | |
| Robert Girod | - | Division No. 5 |

Res #383/21 **GOSEN:**
Minutes That the minutes of the November 10, 2021, Regular Council Meeting be approved.

CARRIED.

Res #384/21 **JUNK:**
Indemnity That Council Indemnity be approved for payment as presented.

CARRIED.

Delegation Angela Ferster and Lorraine Coleman 9:19 a.m. to 9:45 a.m.

Res #385/21 **DIEHL:**
Payments That we approve the payments as listed on the attached "List of Accounts for Approval" for a total of \$179,705.70, Council Indemnity for December, Fire Chief Direct Deposit for December and Payroll Direct Deposit for Pay Periods 23 & 24 for 2021.

CARRIED.

Superintendent of Public Works John Martin arrived at the meeting at 9:45 a.m.
Councillor Junk left the Council Chambers at 9:59 a.m.

Res #386/21 **STIEB:**
Bank That we receive the Bank Reconciliation for November, 2021.
Rec

CARRIED.

Councillor Junk returned to Council Chambers at 10:00 a.m.

Delegation Dany and Kyle Robin at 10:00 a.m. to 10:18 a.m.

Delegation Kevin Lewchuk at 10:24 a.m. to 11:00 a.m.

Res #387/21 **SANFTLEBEN:**
Monthly That we approve the Statement of Financial Activities for November, 2021.
Financial

CARRIED.

Res #388/21 **GOSEN:**
Banking That we accept the banking offer from the Affinity Credit Union and authorize the Reeve and Administrator to sign the Acceptance of Offer.

CARRIED.

Res #389/21 **JUNK:**
Royal Gravel That we confirm to the Royal Community Pasture Board that resolution #237/20 is still in effect and will remain in effect for the duration of our gravel extraction permit with the Sask Ag. Lands Branch.

CARRIED.

Res #390/21 **DIEHL:**
ACAN Award That we acknowledge that no statements of capabilities were received while the Advance Contract Award Notice was advertised, as such the Grader Relife will be completed by Brandt Tractor Inc.

CARRIED.

Res #391/21 **STIEB:**
Bus Route Request That we send correspondence that we will not open the Kish road or North of the Cadrain log house for winter access but recommend use of the Muskeg road or the road west of the Radics yard as an alternative route to through the Village of Leask.

CARRIED.

Lunch at 12:20 p.m. to 12:51 p.m.

Res #392/21 **SANFTLEBEN:**
SPW Report That we accept Superintendent of Public Works John Martin's written and verbal reports as presented.

CARRIED.

Superintendent Martin left the meeting for the day at 1:06 p.m.

Res #393/21 **GOSSEN:**
North Emerald That we acknowledge the email correspondence from Bob Lane regarding the roadway and gate at the North Emerald subdivision.

CARRIED.

Res #394/21 **JUNK:**
Amend Bylaw 5/2021 That further to the request received from Community Planning, we agree to amend Bylaw 5/2021 section 10.3.3 a) i) to the following:

i) Front Yard: 6 metres (19.69 feet).

Further to this Council requests that the Director of Community Planning waive the re-advertising requirement for this amendment.

CARRIED.

Res #395/21 **DIEHL:**
Bylaw 11/2021 First Read That Bylaw 11-2021 attached hereto and forming a part of these minutes, being a bylaw of the Rural Municipality of Leask No. 464 to regulate speed, now be read the first time.

CARRIED.

Res #396/21 **STIEB:**
Bylaw 11/2021 Second That Bylaw 11-2021 attached hereto and forming a part of these minutes now be read a second time.

CARRIED.

Res #397/21 **SANFTLEBEN:**
Bylaw 11/2021 That we agree to give third reading of Bylaw 11-2021 at this meeting.

CARRIED UNANIMOUSLY.

- Res #398/21 **GOSSEN:**
 Bylaw 11/2021 That Bylaw 11-2021 attached hereto and forming a part of these minutes, being a bylaw of the Rural Municipality of Leask No. 464 to regulate speed, now be read a third time and adopted.
 Third Adopt CARRIED.
- Res #399/21 **JUNK:**
 Demo Refund That we issue a refund for the demolition permit #15-2021 fee as the site has been cleared and is in good condition.
 CARRIED.
- Res #400/21 **DIEHL:**
 MAMP That we authorize the Reeve and Administrator to sign the FCM Municipal Asset Management Program (MAMP) Grant Agreement 17273.
 CARRIED.
- Res #401/21 **STIEB:**
 RMAA That we authorize Administrator Nelson to attend the RMAA Spring Workshop on March 24, 2022, in Prince Albert, Sask.
 CARRIED.
- Res #402/21 **SANFTLEBEN:**
 Admin Report That the administrator report be accepted as presented.
 CARRIED.
- Res #403/21 **GOSSEN:**
 BOR That we appoint Western Municipal Consulting Ltd to provide the services of a Board of Revision for 2022 and agree to pay the retainer fee of \$250.
 CARRIED.
- Res #404/21 **JUNK:**
 Appoint That we make the following appointments to the Boards and Committees for the year 2022:
- District 33 Rat Eradication Board – Gordon Stieb
 - Martins Lake Regional Park Board – Real Diehl and Joan Sanftleben
 - Emerald Lake Regional Park Committee – Clarke Gossen and Joan Sanftleben
 - Fire Rangers – Division Councillors
 - Fire Department Committee – Gordon Stieb, Keith Junk and Craig Hamilton
 - Regional Fire Department Board – Gordon Stieb
 - Joint Safety Committee – Superintendent of Public Works, Gordon Stieb, Administrator and Union Employee
 - Union Negotiations Committee – Gordon Stieb, Clarke Gossen, Real Diehl and Craig Hamilton
 - Machinery Committee – Superintendent of Public Works, Real Diehl and Keith Junk
 - Road Committee – Superintendent of Public Works, Real Diehl and the Councillor for the Division
 - Gravel Development Committee – Craig Hamilton, Clarke Gossen, Robert Girod and Real Diehl
 - Muskeg Lake Road Services Committee – Real Diehl, Robert Girod and Craig Hamilton
 - SMHI Delegate – Gordon Stieb
 - Green Fund Committee – Clarke Gossen and Real Diehl
 - Leask Museum Board – Joan Sanftleben
 - Shellbrook & District Health Services Project Committee – Robert Girod
 - Wapiti Regional Library Committee – Clarke Gossen
 - Wheatland Lodge Foundation – Joan Sanftleben
- CARRIED.

- Res #3405/21 **DIEHL:**
Pest Officer That we agree to appoint Tanner Paslawski, as the RM of Leask No. 464 Pest Control Officer for the year 2022.
CARRIED.
- Res #406/21 **STIEB:**
Weed Inspector That we appoint Marcel Baynton as the RM of Leask No. 464 Weed Inspector for the year 2022.
CARRIED>
- Res #407/21 **SANFTLEBEN:**
Building Official That we appoint BuildTech Consulting & Inspections Inc., in care of Chris Gates, as the municipality's Building Official for the year 2022.
CARRIED.
- Res #408/21 **GOSEN:**
SPW That we appoint Saskatoon Livestock Sales as the Municipal Pound Keeper for the year 2022.
CARRIED.
- Res #409/21 **JUNK:**
Tax Assessor That Administrator Riannon Nelson be appointed as Assessor and Tax Collector for the Rural Municipality of Leask No.464 for the year 2022.
CARRIED.
- Res #410/21 **DIEHL:**
2022 Meeting Dates That we agree to set the Regular Council Meetings for 2022 to be held at the Leask Municipal Office located at 231 1st Ave South, Leask, Sask., to begin at 9:00 a.m., as follows:
January 12, 2022 July 13, 2022
February 9, 2022 August 10, 2022
March 9, 2022 September 14, 2022
April 13, 2022 October 12, 2022
May 11, 2022 November 9, 2022
June 8, 2022 December 14, 2022
CARRIED.
- Res #411/21 **STIEB:**
Office Hours Christmas That the RM Office shall be closed for Christmas on December 24 and 27, 2021.
CARRIED.
- Res #412/21 **SANFTLEBEN:**
Void A/R 2021-00099 That we void invoice number 2021-00099 as it was invoiced to the incorrect owner.
CARRIED.
- Res #413/21 **GOSEN:**
Void Chq 13526 That we void cheque #13526 in the amount of \$20.00 to the RMAA as the Administrator paid the fee.
CARRIED.
- Res #414/21 **JUNK:**
CTP That we authorize the Administrator and Reeve to sign the Clearing the Path Statutory Declaration.
CARRIED.
- Res #415/21 **DIEHL:**
Auditor That we agree to hire Jensen Stromberg Chartered Professional Accountants as the Municipal Auditor for the year 2022 with the on-site audit to take place on March 8, 2022.
CARRIED.

Res #416/21 **GOSEN:**
 Missed That we cancel the 2021 improvement taxes on the SW 02-46-08 W3,
 293 as the house exemption was missed at assessment time. Sufficient land is owned to
 reduce the taxable assessment to zero on the improvement. The cancellation is as
 follows:

| Roll# | Legal Description | Municipal | School | Total |
|-------|-------------------|------------|----------|------------|
| 576 | SW 02-46-08 W3 | \$1,374.84 | \$775.68 | \$2,150.52 |

CARRIED.

Res #417/21 **SANFTLEBEN:**
 Missed That we cancel the 2021 improvement taxes on Block A, Plan 02B08854
 293 as the house exemption was missed at assessment time. sufficient land is owned to
 reduce the taxable assessment to zero on the improvement. The cancellation is as
 follows:

| Roll# | Legal Description | Municipal | School | Total |
|-------|------------------------|-----------|----------|-----------|
| 2322 | Block A, Plan 02B08854 | \$1045.99 | \$590.14 | \$1636.13 |

CARRIED.

Res #418/21 **GOSEN:**
 Oaths That we reimburse Administrator Nelson \$100 for the Commissioner for Oaths in
 Saskatchewan fee.

CARRIED.

Res #419/21 **JUNK:**
 Vacant That we notify Sask Lands Branch that we have no concerns over the sale of the
 Crown vacant crown parcel on SE 03-47-05 W3.
 Sale

CARRIED.

Res #420/21 **DIEHL:**
 Annual That we acknowledge receipt of the completed Public Disclosure Annual
 Public Declaration from:
 Declaration Councillor Girod
 Councillor Junk

CARRIED.

Res #421/21 **STIEB:**
 MRS The Council of the Rural Municipality of Leask No. 464 confirms the municipality
 meets the following eligibility requirements to receive the Municipal Revenue
 Sharing Grant:

- Submission of the 2020 Audited Financial Statement to the Ministry of Government Relations;
- The municipality does not run a Municipal Waterworks System;
- In Good Standing with respect to the reporting and remittance of Education Property Taxes;
- Adoption of a Council Procedures Bylaw;
- Adoption of an Employee Code of Conduct; and
- All members of council have filed and annually updated their Public Disclosure Statements, as required; and

That we authorize Administrator Riannon Nelson to sign the Declaration of Eligibility and submit to the Ministry of Government Relations.

CARRIED.

Res #422/21 **SANFTLEBEN:**

Abate That we abate the 2021 taxes owing on the following vacant crown lease lands:
 Vacant 00001004 000 - SE 03 47 05 W3 19.99
 Crown 00001952 000 - SW 30 48 06 W3 165.98
 Taxes 00001953 000 - NW 30 48 06 W3 164.54
 00002053 000 - NW 25 48 07 W3 175.57
 00002054 000 - SE 25 48 07 W3 224.98
 00002055 000 - SW 25 48 07 W3 176.53
 00002056 000 - NE 25 48 07 W3 176.53
 00002058 000 - NW 26 48 07 W3 175.57

CARRIED.

Res #423/21 **GOSSEN:**

Excess That we renew our excess liability insurance in the amount of \$5 million with
 Liability SARM.
 Insurance

CARRIED.

Res #424/21 **JUNK:**

Fidelity That we renew with SARM the Fidelity Bond Coverage for \$100,000, The
 Bond Registered Mail Coverage for \$50,000 and Money & Securities for \$10,000 for
 Coverage 2022.

CARRIED.

Res #425/21 **DIEHL:**

Volunteer That we appoint the following Volunteer Fire Fighters for 2022:
 Fire Berlinger, Chris Boran Greg
 Fighters Donohue, Devon Donohue, Dylan
 Donohue, Murray Donohue, Shea
 Donohue, Trevor Erickson, Luke
 Hryniuk, Bob McHanson, Robert
 Petriew, David Straf, Marlene
 Verbonac Christy Wollman, Dwyane
 Wollman, Joe Wollman, Jordan
 Wollman, Shawn Wollman, Tyler
 Wollman, Marlo Wollman, Kyle
 Ratzaff, Tristen

CARRIED.

Res #426/21 **STIEB:**

Tax That we offer the following Tax Title Properties for sale by tender with
 Title all tenders to be marked "Property Tender" with the deadline of 4:00
 Property p.m., on February 2, 2022:

Blk B-Plan 99PA19155 Ext 1

CARRIED.

Res #427/21 **SANFTLEBEN:**

Tax That in the matter of tax arrears outstanding on Lot 9, Blk 1, Plan
 Payment 87B11948, we accept the following payment proposal:
 1. December 2021 - \$500
 2. December 2021 – Lump sum of \$2,000
 3. January 2022 onward - \$400 minimum monthly.

Further to this, we instruct the Administrator that upon any default in payment to
 authorize TAXervice to proceed with tax enforcement proceedings.

CARRIED.

Res #428/21 **GOSSEN:**

Fire Service That we authorize the Administrator to create a bylaw and memorandum of
 agreement for Fire Service with the Village of Leask.

CARRIED.

Res #429/21 **JUNK:**
Corresp That the correspondence be received and filed.
Report

CARRIED.

Res #430/21 **DIEHL:**
Adjourn That this meeting be adjourned at 3:50 p.m.

CARRIED.

Riannon Nelson
ADMINISTRATOR

Craig Hamilton
REEVE